

Poors Land Charity

Registered Charity Number 201467

"For the relief of persons resident in the area of Grendon"

Minutes of the meeting of the trustees held on Tuesday 28th July 2015 At Old Farmhouse, Blackmile Lane, Grendon

1. Apologies None

Present; Trustees Mr. I Denton (ID), Mr. T Knuff (TK) & Mr. J Ross (JR)
Secretary Mrs. D Rush (DR)

2. History of Trust & Purpose

Mr. I Denton outlined the history of the charity as outlined by the Scheme document dated 12th January 2001. The map clarified the location of the land. It was confirmed that the purpose of the charity is "for the relief of persons resident in the area of benefit (Grendon), who are in need, hardship or distress".

The trustees are appointed by the Parish Council and serve for a period of 4 years. The current trustees were appointed at a meeting of the Parish Council on 19.5.14. See Parish Council minutes-
http://www.grendonvillage.org/mediawiki-1.5.6/images/d/d4/Approved_Minutes_19th_May_2014.pdf

3. Frequency of Meetings

ID confirmed that meetings must be held as a minimum twice yearly with 10 days notice being given to the trustees.

4. Bank Account/Signatories

DR confirmed that the bank account has now been updated and just requires one other signatory to sign the book at Nationwide Anglia, TK agreed to do this.

Action TK

DR also confirmed that the Charity Commission website had also been updated.

5. Bank Balance

DR confirmed that the bank balance stands at £2260.20 (31.12.14).

6. Tenant/Tenancy Agreement

ID confirmed that the land is currently let to Pyrah & Bowers Ltd. However, some clarification was needed with regard to the tenancy agreement as a copy was not evident in the correspondence received from the previous trustees, although a letter dated 30.10.00 refers to the "need to draw up a suitable Farm Business

Tenancy for a period of 3 years". It was agreed that ID & TK would clarify with the tenant if this had ever been completed. **Action ID & TK**

7. Rent Demand

Some discussion took place about the current level of rent and if it was paid in advance or arrears?

DR has now confirmed from the records that the rent is currently £400 pa, paid in advance on Michelmas Day (29th September).
Rent was therefore due on 29th September 2015 for the year 15/16. **Action DR**

8. Rent Review

ID confirmed that a year's notice is generally required for a rent review; when & if a copy of the tenancy agreement could be located this would confirm the terms for such a review. **Action ID**

9. Distribution of Funds

It was agreed that the availability of monies was not widely known within the village. It was therefore agreed that DR would-

- Place notices on the village noticeboards advertising the charity & its purpose.
- Write to the school with regard to the availability of funds for "hardship" cases.
- Place an article in the next edition of Grendon Times.
- Upload minutes to the village website.

10. Charity Commission – Annual Update

DR confirmed that this was now due and would be completed.

11. Any other business

It was agreed that DR would update the new incumbent (Rev, Paula York) with the charity details.

12. Date of next meeting

A provisional date of Monday 26th January 2016 was agreed for the next meeting.